



COVID 19 - WEA Illawarra statement and response

WEA Illawarra has established a committee to plan, act and respond promptly to changes in the COVID19 environment and any legislative requirements.

WEA Illawarra has taken the following steps to ensure ongoing support and safety for our students, staff and community. As circumstances change our responses will be updated to meet the demands at the time.

Current steps include:

Activating enhanced infection control through information and practices at all our venues.

Students, staff, contractors and visitors that are displaying symptoms of illness are unwell, or have recently been overseas, **should not attend** WEA Illawarra and classes or venues. Those who contract COVID19 or have in recent contact with someone with COVID19 must not attend WEA Illawarra classes or venues but must notify WEA Illawarra on 42261622 so that appropriate notification measures are taken.

Everyone attending WEA Illawarra premises **must abide** by escalated general hygiene guidelines such as no handshakes /touching of others; hand washing protocols; no sharing of equipment, utensils or self-serving of food and must practice appropriate social distancing while on the premises.

Term 1, 2020 any courses that require personal contact or the sharing of utensils e.g. cooking classes / massage classes have been cancelled.

Term 2, 2020 - Term 2 start date will be postponed (by two weeks) to start end of May with majority of courses programmed to start in June. The situation will be reassessed closer to start dates if any additional changes are required.

Any student that prepays a course that is subsequently cancelled will receive a full refund or credit as nominated by them.

Alternate communications options with trainers and assessors are being put in place for work based trainees and some more advanced accredited programs.

Clients wishing to enrol in Term 2 programs are being encouraged to enrol online or by phoning the office rather than presenting in person at the reception counter.

All non-essential work related travel, conferences and professional development by staff has been cancelled until further notice.

David Fuller
CEO WEA Illawarra
17 March 2020